

**THE PRESCHOOL AT WILDWOOD**  
ENROLLMENT AGREEMENT

The PreSchool at Wildwood, a division of Wildwood Christian Academy, (the "PreSchool") agrees to enroll the child named below for the upcoming school year, or the remainder of the year if the child enters during the year. In consideration of the acceptance of the Enrollment Agreement by the PreSchool, the undersigned agrees to pay the required tuition and fees charged by the PreSchool and agrees to the following terms and conditions:

1. **Child Reservation:** If my child is new or is re-enrolling in the PreSchool, I agree to pay a non-refundable Child Reservation deposit of \$50.00. Subject to section 4 below, I understand that the Child Reservation deposit will be applied to my child's tuition and is due and payable upon the signing of this Agreement. In order to secure a space for my child, the signed Agreement and Child Reservation deposit shall be submitted to the PreSchool no later than ten (10) days from the date hereof. This Agreement shall become valid only upon payment in full of all past due fees and tuition from any prior school year.
2. **Payment Plan:** I agree to pay the tuition and fees for my child(ren) commencing prior to the school term on only one of the payment plans designated below (please check):

\_\_\_\_\_ Annual: June 15

\_\_\_\_\_ Semi -annual: June 15 and January 15

\_\_\_\_\_ Quarterly: (June 15, September 15,  
1<sup>st</sup> December 15, and March 15  
made

\_\_\_\_\_ Monthly: Must be paid on or before the  
day of each month. Payments may be  
by credit card (using preauthorized form  
below) or check drawn on local bank

\_\_\_\_\_ **ENROLL MY CHILD IN THE STAY AND PLAY PROGRAM**

\_\_\_\_\_ **DO NOT ENROLL MY CHILD IN THE STAY AND PROGRAM AT THIS TIME**

**All payments made on a monthly basis may be paid by credit card if this form is completed and signed in advance. I authorize The PreSchool at Wildwood to charge my/our credit card monthly for payment of monthly tuition and any fees due The PreSchool at Wildwood**

**Type of Credit Card:** \_\_\_\_\_

\_\_\_\_\_ Visa, American Express, MasterCard, or Discover

\_\_\_\_\_ Today's Date

**Phone Number ( )** \_\_\_\_\_

**Card Expiration Date:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (You may call Pamela Ruff directly with this info or complete it on this form)

**Signature of Cardholder(s):** \_\_\_\_\_

If the child enrolls after the academic year has started, the tuition shall be for the remainder of the school year and shall be calculated as a proportion of the full year's tuition commencing from the first day of the month in which the student enrolls

3. **Effective Date of Agreement:** This Agreement shall be effective only upon my signature, receipt and acceptance of the contract by the PreSchool. Enrollment as specified within this Enrollment Agreement may be cancelled by the parent(s) or guardian(s) in writing, without penalty, (except forfeiture of the Child Reservation Deposit) prior to August 15. After August 15, this Agreement may only be cancelled in writing and upon payment of two (2) months tuition which becomes unconditional. No portion of such charges outstanding will be refunded or canceled.
4. **Tuition and Fees:** Tuition and fees will be charged according to the current Tuition and Fees Schedule, which may be adjusted on an annual basis from time to time by the PreSchool Board of Directors. By signing below, I acknowledge having received the Tuition and Fees Schedule for the school year. I understand that a 4% finance

charge will be applied to any tuition payment made by Credit Card to offset the administration charges for credit card processing. If the parent or guardian fails to pay any payment when due, the PreSchool reserves the right to require that all future tuition and fees be paid in advance. There will be a \$35 charge for any check returned to the PreSchool by the bank. If the parent or guardian defaults on any payment or other obligation under this Agreement, the PreSchool reserves the right to refuse to admit or re-admit the child to class. Any payment not paid when due, shall be subject to a five (5%) late charge.

5. Rules and Regulations: I agree to comply with the PreSchool's rules, regulations and policies adopted by the PreSchool, as may be amended from time to time, including but not limited to all rules, regulations, and policies set forth in the Policies and Procedures Handbook for the PreSchool. These rules include rules of conduct to be met by the child and the parents/guardians. I also agree that the Administration may dismiss, suspend or discipline my child if these rules, regulations and policies are not met, but only in accordance with the policies set forth in the Policies and Procedures Handbook.
6. Permission for Participation in School Activities: I agree that my child may take part in any PreSchool sponsored activity, including playground events, field trips or events at any time, subject to the PreSchool's rules, regulations and policies. I also agree that my child's photographs may be used in the PreSchool's publications, including the PreSchool website, handbook, newsletters, and for publicity and advertising purposes related to the PreSchool.
7. Permission for Transportation and Medical Care: I agree that the PreSchool, in accordance with PreSchool guidelines and policies, has permission at any time to allow faculty, staff members, or other persons or parents or grandparents authorized by the PreSchool, to transport my child on any school field trip or special event and to provide and administer medical attention and personal care to my child.
8. Student Passenger Disclaimer: By signing this Agreement, I agree and understand that the PreSchool disclaims any responsibility or liability resulting out of circumstances in which my child rides in motor vehicles or other forms of transportation driven by their own or other parents and guardians or by other person authorized by the PreSchool, to and from PreSchool and PreSchool-sponsored events.
9. Confirmation of Terms and Agreements: I have read and agree with the PreSchool's Mission and Philosophy and understand that it is the intent of the PreSchool to provide the child a well rounded and challenging learning experience in a Christian environment. In signing this Enrollment Agreement for the coming year, I understand and agree to accept and abide by the rules, regulations, policies and standards of behavior of the PreSchool.

As the parent(s)/guardian(s) or person(s) signing below, we each acknowledge that The PreSchool shall have the right to decline enrollment or re-enrollment of any child or to suspend or dismiss any child at its discretion, and for any cause deemed sufficient by The PreSchool. A positive and constructive working relationship between The PreSchool and a child's parent(s)/guardian(s) is in the child's best interests and is essential to the fulfillment of The PreSchool's educational purpose. Thus, The PreSchool reserves the right not to extend the privilege of re-enrollment to a student if The PreSchool reasonably concludes that the actions of a child's parent(s)/guardian(s) make such a positive and constructive relationship impossible or otherwise seriously interfere with The PreSchool's accomplishment of its educational purpose and mission. Any such failure by the child or the parent(s) or guardian(s) to abide by the terms hereof shall be considered a breach of this Enrollment Agreement, and in such case, the full amount of any unpaid tuition due hereunder shall become immediately due and payable.

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NAME OF CHILD(REN) AND AGES FOR UPCOMING SCHOOL YEAR Please print clearly

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Signature of Parent(s) and/or Guardian(s)

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Signature of Person(s) Financially Responsible

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Date

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Date

**The PreSchool at Wildwood, a Division of  
Wildwood Christian Academy**

By: \_\_\_\_\_  
Director

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Date

Rev 03/08